

COUNCIL PROCEEDINGS  
 Regular Council Meeting - The Lyric  
 February 20, 2024

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, February 20, 2024. Present: Councilors Gamroth, Bond, Haskins, Pollock, Jensen, Pacheco, Sutherland, Vice Mayor Engebretsen, and Mayor Cathey.

2. PLEDGE OF ALLEGIANCE

Mayor Cathey led the audience in the pledge of allegiance.

3. APPROVAL OF GENERAL BILLS & CLAIMS

Moved by Councilor Gamroth, seconded by Councilor Sutherland to, by minute action, approve payment of the February 20, 2024, general bills and claims, as audited by City Manager Napier. Motion passed.

General Bills & Claims 02/20/2024

307Shrdng	Services	297.00
3DSpelts	Goods	10,308.38
6HGroup	Goods	173.40
ASveda	Reimb	410.00
ABYMnfctrng	Goods	1,220.90
AceHrdwr	Goods	16.95
ActnGlass	Services	307.50
AdvncdPump&Eqmmt	Goods	2,944.10
Airgas	Goods	495.64
AirInnvtns	Services	335.00
AllTrees	Services	1,980.00
Alsco	Services	1,415.64
AltdVtrnry	Services	647.77
AMBI	Services	1,069.87
AmrcnTitle	Goods	125.00
AppldCnstrctn	Refund	25.00
ArizonaMchnry	Goods	44,900.00
AT&T	Services	2,515.48
Atlas	Goods	3,066.94
BAllen	Reimb	141.74
BKellick	Reimb	150.00
B&BRbrStmp	Goods	31.95
BdgrMtr	Services	161.98
BslnEngnrng	Services	591.94

BedBath&Bynd	Refund	19.15
BlkHillsEnrgy	Utilities	274.38
BlkmnPrpn	Goods	3,705.68
BlueRdgSrvcsMT	Services	1,590.00
CsprAcntngSltns	Services	202.50
CsprBldngSystms	Services	544,851.38
CsprElctrc	Refund	362.52
CsprElctrc	Services	245,575.00
CsprStrTrb	Services	3,025.76
CsprTire	Services	1,706.00
CsprVtrnry	Services	2,065.07
CWRWS	Goods	397,028.17
CntryLnk	Utilities	16,581.47
ChpmnVldz&Lnsng	Services	2,000.00
CtyCspr	Services	583,430.29
CivilEngnrng	Services	18,748.85
ClnClb307	Services	1,950.00
CMITeco	Services	44,615.47
CocaCola	Services	8.75
CommTech	Services	3,651.09
CnsnsCldSltns	Services	189.90
Cnvrgn	Goods	6,389.48
CoreMain	Goods	8,985.00
CowboySplyHse	Goods	3,106.84
CrwnCnstrctn	Services	131,964.50
CSCnsltng	Services	655.00
CXTEC	Goods	283.49
DElliott	Reimb	100.00
DHellusJr	Refund	122.15
DJones	Reimb	100.00
DLodenConst	Services	455.00
DooleyOil	Goods	4,887.40
DstbstrsEntrprs	Goods	57,777.25
DynmcCntrls	Services	181.80
EBochmann	Refund	17.13
EMoore	Reimb	150.00
E&FTowng	Services	1,355.00

EatonSls&Svc	Services	2,542.50
EcnltCntrlPrdcts	Goods	9,023.00
EmrgncyMdcl	Services	700.00
EnrgyLabs	Services	3,381.00
EnrgyMngmnt	Services	360.00
EngnrngDsgn	Services	55.00
EnvrnmntlSystem	Services	70,000.00
ESOSltns	Goods	877.17
FrgsnEnt	Goods	13,950.79
FIB	Goods	577.00
FlcnPump&Sply	Goods	4,586.04
FoxstrOpco	Goods	2,546.50
Galls	Goods	595.24
GeosyntcCnsltnts	Services	13,664.79
GeotecIndstrlSply	Goods	3,873.10
Gillette-WrightCmpblCntyFirePrctn	Goods	20,000.00
GvrnmntJobs.Com	Services	858.66
GrrrMotr	Services	71.91
GSGArchctr	Services	6,229.76
HMinchow	Refund	52.78
Hach	Goods	1,278.35
Hollnd&Hart	Services	3,471.50
Homax	Goods	23,294.25
HydroOptmztn	Services	100.00
IME	Services	628.90
IndstrlPrdcts	Goods	7,069.13
IndstrlScrn	Services	2,100.00
ITCElctrel	Services	2,426.43
JBenson	Services	9,450.00
JErickson	Refund	135.00
JFreelFlrng	Services	2,104.60
JLavin	Refund	93.12
JSaint	Refund	33.24
JStevens	Reimb	150.00
JonasSftwr	Services	349.00
JWCEnvrnmntl	Goods	270.00
KHumbles	Reimb	131.20

KKofakis	Reimb	117.59
KSexson	Reimb	150.00
KTasler	Reimb	270.88
Kinsco	Goods	1,204.85
KncklDrgrTctics	Services	1,928.00
LLenhart	Reimb	225.00
L&Rlndry	Goods	18,816.00
LawsnPrdcts	Services	900.00
LngBldgTech	Services	1,979.25
MMonroe	Refund	38.88
MQuirin	Reimb	170.00
MettaTchnlgs	Services	85,192.00
MillsPD	Services	1,830.00
MLAuto	Services	157.00
MoblCncrte	Goods	7,739.18
Motn&FlowCntrl	Goods	86.19
MotorlaSltns	Services	9,457.67
MtnStLitho	Services	1,462.52
MtnWstTech	Services	1,108.69
NBartow	Services	1,557.00
NCHOJ	Services	76,959.48
NCSO	Services	501,758.40
Norco	Goods	4,060.14
OffcShop	Services	89.94
OneCall	Services	569.00
OvrHeadDr	Services	681.46
PLarsen	Reimb	98.40
Pedens	Goods	1,684.00
PepprTnk&Cntrectrs	Services	560.00
Pepsi	Goods	1,102.78
PtrbltOfWyo	Services	3,807.43
PoliceFciltyDsgnGrp	Services	347,063.00
PstlPros	Services	8,606.57
PwrSrvc	Services	881.13
PwrPhn	Services	12,772.48
ProTecAuto	Services	1,167.50
PrfsnlClng	Services	1,395.00

PVSDx	Goods	13,367.99
RRice	Refund	63.18
RTasler	Reimb	81.06
RDOffuttCmpny	Services	1,122.76
RgnVIIIPrtrtmntAssctn	Services	600.00
RpblicSrvc	Refund	103.86
Rxel	Services	1,513.74
Ricoh	Services	38.98
RckyMtnAirSltns	Goods	5,352.62
RckyMtnPwr	Utilities	47,716.68
RodlphBros	Services	21,108.70
RootrSwr	Services	1,012.90
SJohnson	Refund	13.50
SLesher	Refund	135.00
Sawyer	Services	159.00
SheetMtlSpclts	Services	2,678.90
SkylineRnchs	Services	202.81
Smrsh	Services	2,237.40
SmthPsych	Services	400.00
SftDr	Services	35.85
StOfWyo	Services	3,761.67
StatelineNo7	Services	19,757.50
StrlngInfosystms	Services	1,074.70
STI	Goods	2,024.00
SummitElctrc	Services	170.00
SynrgyPntng	Services	2,850.00
TAllen	Reimb	60.00
TDach	Services	1,000.00
TSteele	Refund	152.78
T-Mbl	Services	359.38
Thtchr	Goods	11,677.83
ThomsnReutrs	Goods	1,029.15
TopOffc	Goods	673.17
TwonOfBarNunn	Goods	31.17
TriStTrk&Eqpmnt	Services	2,947.70
TylerTech	Services	2,761.00
Unifrms2Gear	Goods	176.00

VrznWrsls	Services	892.80
VoiancLanguageSrvc	Services	103.32
VRC	Services	224.73
WlshDrvSlfStrg	Refund	26.25
Wamco	Services	1,100.00
WstPlainsEngrng	Services	650.00
WstrnMdclAssc	Refund	254.00
WstLndPrk	Services	1,772.02
WH	Services	155.00
WLCEngrng	Services	2,770.29
WLEA	Services	500.00
WyoAssocOfMuni	Services	150.00
WyoLowVltge	Services	296.85
WyoMchnry	Services	30,210.65
WyoSteel&Rcyclng	Services	1,890.00
Xerox	Goods	194.20
YouthCrisisCntr	Funding	4,774.86
ZollMdclCorp	Services	869.00
Total		3,661,405.97

4. COMMUNICATIONS FROM PERSONS PRESENT

Speaking to Council was: Dakota Kemmer, regarding homeless advocacy.

5.A.1. PUBLIC HEARING – ORDINANCE

Mayor Cathey opened the public hearing for the consideration of an ordinance vacating a segment of alley abutting lots in Kenwood Addition located south of Jackson Street.

City Attorney Nelson entered one (1) exhibits: correspondence from Liz Becher to J. Carter Napier, dated January 17, 2024. City Manager Napier gave a brief report.

There were no citizens to speak in favor of or in opposition to the item. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 5-24  
AN ORDINANCE APPROVING THE VACATION OF THE  
SEGMENT OF ALLEY ABUTTING LOTS 5, 6 AND 7, KENWOOD  
ADDITION.

Councilor Pollock presented the foregoing ordinance for approval on first reading. Seconded by Vice Mayor Engebretsen. Motion passed unanimously.

5.B.1. PUBLIC HEARING – MINUTE ACTION

Mayor Cathey opened the public hearing for the consideration of the annual renewal of liquor

licenses.

City Attorney Nelson entered three (3) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated February 1, 2024; an affidavit of website publication, dated February 20, 2024; and a Casper Star-Tribune Proof of Publication, published on February 1 and 6, 2024. City Manager Napier gave a brief report and introduced Carla Mills-Laatsch, Licensing Specialist, to elaborate on the renewals.

There were no citizens to speak for or against the item. The public hearing was closed.

Moved by Vice Mayor Engebretsen, seconded by Councilor Sutherland to, by consent minute action authorize the annual renewal of all City of Casper liquor licenses for licensing period April 1, 2024 through March 31, 2025. Vice Mayor Engebretsen asked for more trend data, and Ms. Mills-Laatsch said she will include the 2022 data in the Information Packet for comparison purposes. Police Chief McPheeters stated that no liquor establishment was outside of the norms in the last two years. Councilor Gamroth asked about compliance checks, and Police Chief McPheeters responded that they are all checked at least twice throughout the year. Councilor Gamroth asked that staff consider more compliance checks. Councilor Pollock abstained from voting. Motion passed.

6.A. SECOND READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 2-24

AN ORDINANCE APPROVING A ZONE CHANGE OF MULTIPLE PROPERTIES LOCATED NORTH OF EAST 12<sup>TH</sup> STREET, BETWEEN SOUTH CONWELL AND SOUTH LOWELL STREETS, FROM PUD (PLANNED UNIT DEVELOPMENT) TO C-2 (GENERAL BUSINESS).

Councilor Haskins presented the foregoing ordinance for approval on second reading. Seconded by Councilor Gamroth.

There was no public comment, no discussion, and no amendments. Motion passed unanimously.

6.B. SECOND READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 3-24

AN ORDINANCE APPROVING THE ANNEXATION AND ZONING OF 0.51-ACRES, MORE OR LESS, DESCRIBED AS LOT 5, "BRYAN SUBDIVISION".

Councilor Pollock presented the foregoing ordinance for approval on second reading. Seconded by Councilor Pacheco.

There was no public comment, no discussion, and no amendments. Motion passed unanimously.

6.C. SECOND READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 4-24

AN ORDINANCE RATIFYING ALL ACTION PREVIOUSLY TAKEN CONCERNING CITY OF CASPER, WYOMING, LOCAL ASSESSMENT DISTRICT NO. 160, CONFIRMING THE PROCEEDINGS, ASSESSMENT ROLL AND ASSESSMENT THEREFOR; ASSESSING THE AMOUNTS IN SAID ROLL ON THE PROPERTY IN SAID DISTRICT; CREATING A LIEN THEREFOR AND PRESCRIBING THE PRIORITY THEREFOR; DIRECTING THE CERTIFICATION OF SAID ROLL BY THE CITY CLERK AND TRANSMITTAL THEREOF TO THE CITY TREASURER; PRESCRIBING NOTICE THAT SAID ASSESSMENT SHALL BE PAID AND THE TERMS THEREOF; PROVIDING FOR THE PAYMENT OF SAID ASSESSMENT; CREATING A SPECIAL AND A SEPARATE FUND THEREFOR; PROVIDING FOR THE COLLECTION OF DELINQUENT ASSESSMENTS; AND, PRESCRIBING VARIOUS DETAILS CONCERNING SAID PROVISIONS.

Councilor Haskins presented the foregoing ordinance for approval on second reading. Seconded by Councilor Sutherland.

There was no public comment, no discussion, and no amendments. Motion passed unanimously.

7. THIRD READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 1-24

AN ORDINANCE AMENDING CHAPTER 13.03 OF THE CASPER MUNICIPAL CODE REGARDING UTILITY BILLING AND COLLECTION.

Councilor Pollock presented the foregoing ordinance for approval on third reading. Seconded by Councilor Haskins. Mayor Cathey stated that Council will be considering amendments before public comment.

Councilor Gamroth moved to amend the ordinance to remove 13.03.050 Connection or Change of Service, Section G, in its entirety. Seconded by Councilor Pollock. Vice Mayor Engebretsen abstained from voting. Mayor Cathey and Councilors Pacheco and Bond voted nay. Motion passed.

Councilor Pollock moved to amend the ordinance to remove the last sentence of 13.03.050 Connection or Change of Service, Section A, "all prior charges related to the service address must be made in full prior to new services being established". Seconded by Councilor Gamroth. Councilor Pollock stated that this was necessary to close the loop after passing the first amendment. Vice Mayor Engebretsen abstained from voting. Motion passed.

Speaking on the ordinance were: Keith Goodenough.

Councilor Pacheco discussed that he believes these amendments are not fiscally responsible, and Council will have to come back to hold the landlords responsible eventually to help with balancing the budget. Councilors Sutherland and Haskins stated that they voted for the amendment, because



they were concerned not doing so would place undue burden on the residents. They stated they would be in favor of revisiting this in a few months and considering putting the accounts under the landlords' names. Councilor Gamroth stated that he would like to revisit this as well but wants to see if the changes Council makes do have an impact. He also discussed undue burden that proposed legislation to increase sales tax and get rid of property tax would have on renters. Councilor Bond stated that the amendments take the teeth out of the ordinance and there is now no incentive for the landlords to push their tenants to pay their bills. Mayor Cathey stated he agrees that the amendments are just punting the problem down the road. He requested that a work session be added in six months to get an update from staff.

Vice Mayor Engebretsen abstained from voting. Councilors Bond and Pacheco and Mayor Cathey voted nay on the amended ordinance and all others voted aye. Motion passed.

8.A.1. NON-CONSENT RESOLUTION

Following resolution read:

RESOLUTION NO. 24-27

A RESOLUTION AUTHORIZING A LETTER OF AGREEMENT BETWEEN THE CITY OF CASPER, WYOMING, THROUGH THE CASPER POLICE DEPARTMENT AND THE UNITED STATES DEPARTMENT OF JUSTICE, DRUG ENFORCEMENT ADMINISTRATION IN THE AMOUNT OF FIFTEEN THOUSAND DOLLARS.

Councilor Haskins presented the foregoing resolution for adoption. Seconded by Vice Mayor Engebretsen. City Manager Napier provided a brief report.

Councilor Gamroth stated he removed this from consent, because he does not believe in jailing people for cannabis use. Chief McPheeters responded to questions regarding how the grant has been used for overtime costs for police officers in crimes where drugs are involved. He stated that many times there are several types of drugs found, and not just marijuana. Councilor Sutherland stated she would not support this if it is only targeted at marijuana. Councilor Pollock stated she will vote against it because the intention from DEA for the grant is to suppress marijuana.

Councilors Gamroth, Sutherland, and Pollock and Vice Mayor Engebretsen voted nay and all others voted aye. Motion passed.

8.B.1. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 24-22

A RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH CH2M HILL ENGINEERS, INC. FOR THE SAM H. HOBBS WWTP MCC REPLACEMENT, PROJECT 17-081.

RESOLUTION NO. 24-23

A RESOLUTION APPROVING A VACATION, AND FINAL PLAT CREATING THE MORADO COVE ADDITION SUBDIVISION.

RESOLUTION NO. 24-24

A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN TARGETSOLUTIONS LEARNING, LLC, DBA VECTOR SOLUTIONS, AND THE CITY OF CASPER IN THE AMOUNT OF \$10,000 TO PROCURE AN OPERATIONS AND TRAINING RECORDS MANAGEMENT SYSTEM.

RESOLUTION NO. 24-25

A RESOLUTION AUTHORIZING A SOFTWARE OR SERVICES AGREEMENT AMENDMENT BETWEEN IMAGE TREND, LLC, AND THE CITY OF CASPER IN THE AMOUNT OF FOUR THOUSAND ONE HUNDRED AND SEVENTY-FIVE DOLLARS TO PROCURE AN INTEGRATION MODULE FOR VECTOR DISTRIBUTION.

RESOLUTION NO. 24-26

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH KONE, INC., FOR THE CITY HALL ELEVATOR MODERNIZATION PROJECT.

RESOLUTION NO. 24-28

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CROWN CONSTRUCTION, LLC, FOR THE DOWNTOWN PARKING GARAGE DRAINAGE IMPROVEMENTS, PROJECT NO. 22-064.

Councilor Pacheco presented the foregoing six (6) consent resolutions for adoption. Seconded by Councilor Pollock. Motion passed unanimously.

9.A. CONSENT MINUTE ACTION

Moved by Councilor Sutherland, seconded by Councilor Bond to, by consent minute action:

1. Authorize the purchase of four new turf utility carts in the total amount of \$40,446.60, for use by the Casper Municipal Golf Course; and,
2. Authorize purchase of one new greens roller, in the total amount of \$15,200.00, for use by the Casper Municipal Golf Course.

Motion passed unanimously.

10. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest.

11. ADJOURN INTO EXECUTIVE SESSION

At 7:28 p.m., it was moved by Councilor Haskins, seconded by Councilor Bond, to adjourn into executive session to discuss matters related to personnel. Motion passed unanimously.

At 8:08 p.m., it was moved by Vice Mayor Engebretsen, seconded by Councilor Sutherland, to adjourn the executive session. Motion passed.

12. ADJOURNMENT OF REGULAR MEETING

Moved by Councilor Pollock to adjourn the regular Council meeting. Seconded by Councilor Sutherland. Motion passed unanimously. The meeting was adjourned 8:12 p.m.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Amanda Ainsworth  
City Clerk

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Stephen Cathey  
Mayor